

# Dental Associates of Lake Mills, Inc.

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## **PAYMENT AND BILLING POLICY**

Please take a moment to read about our payment and billing terms so that there will be no misunderstanding later concerning our fees and billing practices.

There will be a fee charged for dental services, additional procedures and follow-up appointments where applicable. A treatment plan will be presented to you at the end of your appointment explaining your estimated out of pocket cost.

**Does my dental insurance cover all of your services?** Dental insurance coverage varies widely. Not all policies cover the same type of services. It is your responsibility to understand what procedures are covered by your insurance.

Dental Associates of Lake Mills will make every attempt to contact your insurance carrier to verify eligibility and benefits. However, the eligibility and coverage information provided to us by your insurance carrier is subject to change during claims processing. Payment of claims is not guaranteed by Dental Associates of Lake Mills or the insurance company. Insurance payments are assessed by your insurance company at the time the claim is processed. We will submit your claims for services on your behalf. By signing below, you authorize the insurance company to make the payment directly to Dental Associates of Lake Mills. Any non-covered procedures including co-pays will be your responsibility on the day of service.

To ensure prompt processing of your claims, we need you to provide us with all dental insurance carrier information and any additional personal information required for filing your claim at the time of your initial visit. You need to provide your dental insurance card(s) at every visit. **Your insurance company and/or employer will not notify us of any changes, it is your responsibility to notify us of any changes, in your insurance status.**

**What will I be expected to pay for at the time of service if I do not have insurance?** Payment in full is required at the day of service. We do offer several payment options.

**How will I be billed?** Please understand that you, the patient, are responsible for the bills from Dental Associates of Lake Mills. On the day of services you will be asked to pay your estimated patient portion. We will as a courtesy submit your procedures to your insurance company. After insurance has cleared if a balance is still due a statement will be sent for the difference between the insurance company's payments (if not paid in full) and the charges for your procedures. This balance will be due upon receipt of the statement.